

VETERINARIAN

DEFINITION: Under administrative direction, performs and undertakes a variety of tasks in the management, administration, and supervision of medical services and programs associated with the overall care of livestock, farm animals and wildlife; engages in the prevention, control and eradication of animal diseases; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Oversees, manages, and administers livestock and animal disease control programs and initiatives; provides education, assistance, information and veterinary services to farmers, ranchers and others requiring veterinary services; accepts, receives, and/or travels/visits, diagnoses and develops treatment plans for sick and/or injured animals; conducts medical research to determine/assist in identifying treatment plans, options, medications and other treatment aspects; conducts and oversees medical and/or surgical procedures; directs support staff on proper procedures and methods; conducts follow-up treatment and provides information and assistance to owners of treated animals.

Initiates and oversees preventative medical programs and services; provides education, information and assistance; attends meetings and gatherings; provides technical assistance and services; investigates situations and circumstances; provides recommendations for improvement; maintains files and records; drafts reports, maintains statistics and other information; tracks and maintains supply and materials inventory; orders and/or approves ordering of supplies, equipment and other materials; supervises, instructs and manages assigned staff; provides input and information regarding budget development and expenditures.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of applicable Navajo Nation, and state and federal statutes, rules, administrative orders, policies and procedures.

Knowledge of a wide range of diseases, symptoms, diagnostic tools and techniques, medicines and surgical procedures associated with the care and treatment of live stock, domesticated and wild animals.

Knowledge of animal anatomy and skeletal structure.

Knowledge of the basic principals of management, administration, supervision, accounting, bookkeeping, files, records and case management.

Knowledge of community resources and the principles of providing public education and training.

Skill in assessing, analyzing and applying diagnostic techniques to individual situations and circumstances.

Skill in performing surgical procedures on a variety of live stock species, domesticated and wild animals.

Skill in communicating and developing reports and other documents for internal and public dissemination.

Skill in operating a personal computer utilizing a variety of software applications.

Skill in establishing and maintaining effective and cooperative working relationships.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work involves potential bodily harm in working around and caring for sick and/or injured domesticated, farm and/or wild animals. Work also requires the ability to work in and out of doors in varying weather conditions at all times of the year. Walking over long distance, carrying heavy, bulky medical and/or other equipment, climbing ladders or

THE NAVAJO NATION

Class Code: 3073
Natural Resources and Parks Series
Range Management Group
Overtime Code: Exempt
Pay Grade: 69

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into trenches may also be required. There is the risk of potential exposure to harmful chemicals, pesticides, noxious fumes and other hazards.

MINIMUM QUALIFICATIONS: A Doctor of Veterinary Medicine degree; and two (2) years of progressively responsible, relevant clinic and/or office practice/work experience

SPECIAL REQUIREMENTS: Must be able to achieve and maintain state and Federal certifications, appropriate association memberships and other professional licenses and certifications.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.